**Summary of the proceedings of the Regular Meeting of the District Commissioners of the Creole Nature Trail Scenic Byway District, State of Louisiana, taken at a regular meeting held May 25, 2017 at the Southwest Louisiana Convention & Visitor Bureau building at 5:30 p.m.**

In attendance was the District Commissioners as follows:

Sammie Faulk, Chairman

Shelley Johnson, Secretary/Treasurer

Annette Richey

Monte Hurley

Carolyn Miller

Jimmy Brown

Absent: Paul Guillory, Don Duberville

Also present were Anne Klenke, Creole Nature Trail/adventure tourism director, Cindy Johnson, special projects manager, for the Southwest Louisiana Convention & Visitors Bureau, and Diane Borden-Billot, outreach coordinator for the Sabine National Wildlife Refuge Complex.

Approved the minutes from the January 12, 2017 meeting as presented.

Approved the agenda for the May 25, 2017 meeting as presented and asked for any public comments.

Approved the December 2016, January, February, March & April 2017 financial reports as submitted.

Discuss and approve a change to the check signing policy.

Discuss resignation of Ben Welch, Jr. and a new appointment to replace him on the District Board of Commissioners.

Discuss retirement of Todd Landry and advise that Don Duberville will be the new district administrator for the Louisiana Department of Transportation & Development.

Discussed the individual training timeframe for mandatory ethics training (LA RS 42:1107A) requirements and the 2017 Tier 2.1 Financial Disclosure which was due May 15, 2017.

Discussed and approved recommendations for use of a Louisiana Scenic Byway Program $15,000.00 grant for the Creole Nature Trail All-American Road as well as a $2,500.00 expenditure to purchase 50 new Creole Nature Trail highway signs and amended the budget accordingly.

Approved marketing and media report as presented.

Approved the Calcasieu/Cameron Visitor Count Report.

Discussed Cameron Parish update.

There being no additional business, the meeting was adjourned.

Sammie Faulk, Chairman Shelley Johnson, Secretary/Treasurer